

**BY-LAWS**  
**OF**  
**RICE LAKE COUMMUNITY COUNCIL**

**ARTICLE I**

**TITLE AND PURPOSE**

Section I. The organization shall be known as the **RICE LAKE COMMUNITY COUNCIL**.

Section II, The purpose of this organization is exclusively for charitable purposes to Promote the welfare of the Rice Lake Community through the effective development and promotion of programs which may include but not limited to; education, recreation, health services, housing, employment opportunities and the general welfare of the residents of the community.

**ARTICLE II**

**BOARD OF DIRECTORS**

Section I. The assets, property and business of this organization shall be administered through the democratic process of its elected Board of Directors, which shall be five (5) in number.

Section II. Founding Members of the Board of Directors shall be White Earth Tribal Member or Decedents or have live within the community for more than 10 years and self-nominate and thereafter be elected for the position by residents of the Rice Lake Community and must have a 30-day residency.

Section III. The members of the Board of Directors shall be residents of the Rice Lake Community and be elected by the residents of the Rice Lake Community.

Section IV. The officers of the Board of Directors shall consist of a Chairman, Vice Chairman, Secretary, Treasurer.

Section V. The terms of the office shall be for four (4) years for four (4) of the elected members (The Chairman, Vice Chairman, Secretary, Treasurer. the other position of a community member will be every four (4) years

Section VI. The officers of the Board of Directors shall be re-organized and elected from the members of the Board of Directors following their initial first regular monthly meeting after annual elections.

Section VII. Vacant position on the Board of Directors shall be filled through consensus vote of the remaining members of the Board of Directors only for as long as the unexpired term of the predecessor. Only persons who were on the election ballot will be considered. If all election ballot candidate is depleted, the Board of Directors shall appoint persons to fill the vacant position(s).

Section VIII. Mandatory Attendance for Officers: If a member of the Board of Directors misses 2 unexcused meetings or special meetings, that member will be out of the Council by Article 2, Section VII.

If there is a death or emergency in their family or other valid excuse for missing meetings. That member must notify other Council Members.

## ARTICLE III

### MEETINGS OF THE BOARD OF DIRECTORS

Section I. The Board of Directors shall meet the fourth Thursday of each month, and locations of meeting will be at the Rice Lake Community Center. Additional Special Meetings may be held at the request of the chairman of the Board of Directors or any other three members of the Board of Directors.

Section II. At all meetings of the Board of Directors, a majority of the Directors of any constituted meeting will be required to conduct business. The acts of any meeting at which there is a legal quorum, a majority vote shall consider acts of the Board of Directors. A quorum shall consist of three (3) members of the Board of Directors.

Section III. Each member of the Board of Directors shall be entitled to one (1) vote, except for the Chairperson, who will vote in case of a tie in matters presented before the Board of Directors.

Section IV. Robert's Rules of Order shall govern the proceedings of all meetings of the Board of Directors.

Order of Business:

1. Call to order
2. Roll call
3. Approval of Agenda
4. Reading and Approval of Minutes
5. Treasurer's report
6. Approval of Bills
7. Unfinished business
8. New business
9. Adjournment

Section VII. All meetings of the Board of Directors shall be open to the public.

## ARTICLE IV

### DUTIES OF OFFICERS

Section I. The Chairperson shall:

- a. Preside at all regular and special meetings of the board of Directors.
- b. Assume responsibility for the implementation of all resolutions and ordinances of the Rice Lake Community Council.

- c. Sign, with the Vice Chair, Secretary and Treasurer on behalf of the Rice Lake Community Council, all official papers and disbursements when authorized to do so.
- d. Assume general supervision of all officers and committees of the Rice Lake Community Council and as delegated, take direct responsibility for the satisfactory performance of such officers and committees.
- e. Prepare a report for negotiations, important communications, and other activities of the Rice Lake Community Council and make the report at each regular meeting of the Board of Directors. This person shall include in this report all matters of importance to the Rice Lake Community, and in no way shall he act for community unless specifically authorized to do so.
- f. Have general management of the business activities of the Rice Lake Community Council. This person shall not act on matters binding the community until the Rice Lake Community Council has deliberated and enacted appropriate resolutions, or unless written delegation of authority has been granted.
- g. Shall not vote in meetings of the Board of Directors except in case of a tie, in the absence of any Board member, and in amending By-Laws of the Community Council.

Section II. Vice-Chairman: In the absence of the chairman, the vice-chairman shall preside. When so presiding, he/she shall have rights, privileges and duties as set forth above under duties of the chairman, as well as the responsibility of the chairman.

Section III. Secretary:

- a. Keep and maintain a complete record of the meetings of the Board of Directors.
- b. Sign with chairman, all official papers as provided in section I (c) of this article.
- c. Keep a complete record of all business of the Rice Lake Community Council.
- d. Serve all notices required for all meetings and elections.
- e. Perform such other duties as may be required by the Board of Directors.

Section IV. Treasurer:

- a. Be the custodian of all property of the Rice Lake Community Council.
- b. Receive all funds of the Rice Lake Community Council entrusted to it, deposit same in depository selected by the Board of Directors and disburse such community funds as authorized by the Board of Directors.

- c. Keep and maintain, open to inspection by members of the Rice Lake Community at all reasonable times, adequate and current amounts of the properties and business transactions of the community.
- d. Make a monthly report and account for all transactions involving disbursement, collection or obligation of community funds. He/she shall present such financials reports of the Board of Directors at each of its regular meetings.
- e. Perform such other duties as may be required by the Board of Directors.

## ARTICLE V

The of personal liability, if any, of members for corporate obligations and the methods of enforcement and collection, are as follows: Members of this Corporation shall not be personally liable for corporate debts of obligations, nor shall their private property be used to satisfy claim against the corporation.

## ARTICLE IV

Section I. Directors shall be permitted to inspect the books of the Rice Lake Community Council with written request, at all reasonable times.

Section II. All checks of the Rice Lake Community Council shall be signed by the chairman, and the treasurer.

Section III. These By-Laws may be amended or altered by the vote of (5) voting members of the Board of Directors at any meeting.

Section IV. Any member of the Board of Directors; can have a recall vote taken with a petition signed by forty (40) percent of voters, from the election which said member was elected.

Board members will be expelled from the Board of Directors if two thirds (2/3) of the electorate vote was expulsion.

## Article VII

No part of the net earnings of the organization shall benefit of, or be distributed to its members, trustees, officers or other private persons, except that the organization shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions to furtherance of the purpose set forth in Article 1, Section 2. No substantial part of the activities of the organization shall be carrying on the propaganda, or otherwise attempting to influence legislation, and the organization shall not participate in, or intervene (including the publication or distribution of statements) any political campaign on behalf of or in opposition to any candidate for public office.

We do hereby certify that the foregoing by-laws were adopted and amended by a vote of \_\_\_ for and \_\_\_ against, at the regular meeting of the Board of Directors of the Rice Lake Community Council, a quorum being present, held on December 8, 2022.

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Chairman

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Vice-Chair

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Secretary

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Treasurer

